

## Standard Cleaning Tasks (departure)

### Bedrooms

- Linens washed and folded (additional fee)
- Beds made
- All areas dusted
- Carpeted floors vacuumed
- Furniture polished
- Hardwood or tile floors damp mopped
- Mirrors cleaned
- Ceiling fans
- Picture frames dusted
- Lampshades wiped or dusted
- Headboard dusted
- Baseboards & chair rails dusted or wiped clean
- Drawers wiped out & checked for personal property left by guests
- Trash emptied
- Check under all furniture for trash, food, etc.

### Bathrooms

- Sink thoroughly cleaned, disinfected and rinsed
- Tub and/or shower tiles thoroughly cleaned, disinfected and rinsed
- Chrome fixtures cleaned and shined
- Toilets disinfected inside and out, including base and behind
- Fans/vents cleaned
- Light fixtures
- Vanity top cleaned
- Towels changed
- Mirrors cleaned
- Trash emptied
- Baseboards dusted or wiped
- Sweep and mop floor
- Dust all areas
- Cabinets & drawers cleaned in/out

### Other Living Areas

- Furniture polished
- Air intake vents/registers
- All areas dusted

Cushions and pillows fluffed and straightened  
Vacuum under all cushions  
Check under all furniture for trash, food, etc.  
Hardwood or tile floors damp mopped (waxing available)  
Carpeted floors vacuumed and edged  
Baseboards & chair rails dusted or wiped clean  
Doors/door jambs/switch plates  
Ceiling fans

### **Kitchen**

Countertops and backsplash cleaned (all items removed and replaced)  
Cabinets cleaned in/out  
Sinks scrubbed and disinfected  
Floor swept and mopped (waxing available)  
Exterior of appliances cleaned - oven, stovetop, refrigerator (including top), dishwasher, microwave  
Refrigerator, oven, microwave cleaned inside  
Small appliances cleaned  
Outside of range hood  
Trash emptied and liners replaced  
Dishes washed and put away  
Clean or dust table and chairs  
Baseboards dusted or wiped clean  
Straighten inside cabinets and drawers; wipe out as needed

### **Additional Tasks**

Additional tasks may be added to this list upon request